

Excursion Risk Management Plan – Alice Springs Activate Inclusion Sports Day

Name of school: Name of principal: Location of excursion: YMCA Alice Springs Date of excursion: Monday, 13 th September 2021	Group/class: Name of excursion coordinator: Kristy Rohrer – National Program Manager – Activate Inclusion Sports Days Contact number: 0426 507 995 Accompanying staff, parents, caregivers, teachers:
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Activity	Hazard Identification Type/Cause	Risk Assessment Use matrix	Elimination or Control Measures	Who	When
Getting out of vehicle or mini-bus at venue to access ramp, no steps through access point	Tripping or slipping on pathway, walking across road	5	Student to be accompanied by parent/guardian/teacher into sports centre. Volunteers and student helpers also on hand to assist participants. Full ramp and flat entry access to building.	Supervisors & staff	On arrival
Student movement entering registration point	Bumping into furniture/fittings in centre	5	Student movement monitored by accompanying parents/guardians/ teachers and assistance given from interns and volunteer staff at registration located 10 feet from access ramp upon entry to facility.	Supervisors, staff & volunteers	Prior to starting activity
Participating in ball sports e.g. AFL, basketball, football, netball, touch football	Tripping on surface, bumping in to other participants, being struck with adaptive balls	5	Specialised coaches will give a full safety briefing prior to the activities and closely monitor students throughout the sessions to ensure safe play. Staff will run drills and skills in addition to play a modified rules game and adapt sessions as required.	Coaches & support staff	Prior to & during activity
Participating in activities with unique equipment or Paralympic sports e.g. goalball, race running, athletics, gymnastics, inclusive playground	Difficulty using equipment or maintaining balance, collisions, being hit with goalball, slipping on mats, wearing unfamiliar blindfolds	5	Specialised coaches will give a full safety briefing prior to the activities and tape mats to the floor for goalball. Coaches will support students to safely use equipment with additional support staff on hand for extra assistance. Students can still take part in the goalball activity without wearing the blindfold if they don't feel comfortable. Students will be spaced apart safely to avoid any collisions.	Coaches & support staff	Prior to & during activity
Participating in ball sports with racquets/bats/sticks e.g. cricket, hockey, tennis, softball, table tennis	Slipping on the surface, dropping the bat/stick/ racquet, being struck with soft adaptive balls	5	Specialised coaches will give a full safety briefing prior to the activities, including correct technique to safely hold/use equipment. Staff will run drills and skills in addition to play a modified rules game and adapt sessions as required.	Coaches & support staff	Prior to & during activity
Student interaction/noise	Students interacting with new participants from other schools, being overwhelmed by noise	5	Sport NSW staff and volunteers will closely monitor student interactions and ensure participants are spaced apart safely during activities. A quiet room and support equipment will be provided for students that may need a break from activities and/or struggling with noise inside the centre.	Sport NSW staff & volunteers	During activities
Leaving the facility, boarding private vehicle or mini-bus, no walking across roads	Tripping while getting into vehicle at curb side, no gutter only flat surface	5	Student to be collected by parent/guardian from inside venue or to be escorted by teachers/volunteers at entrance to the venue. No road or car park being crossed without supervision.	Supervisors & staff	Leaving the event
Attendance, congregating in crowds or entry/exit points, participating in activities	COVID19	5	COVID19 Safety Plan Policy developed and shared with venues, councils and key partners outlining the best practice process and procedures Ensuring hand sanitiser is readily available and used frequently. Ensuring sanitation of equipment and venue, where appropriate. Encourage social distancing of 1.5 metres Ensure the number of people in a facility does not exceed one person per 4 square metres of publicly accessible space in Greater Sydney and one per 2 square metres in other regions (excluding staff). Children count towards the capacity limit. Note: 'Greater Sydney' means Greater Sydney as defined by the Public Health (COVID-19 Restrictions on Gathering and Movement) Order (No 7) 2020 All COVID procedures will be clearly communicated to schools, sports and partners prior to the day to ensure compliance	Supervisors, coaches, volunteers & support staff	On arrival, prior to & during activities

Venue and safety information reviewed and attached: On site review incorporated into risk assessment

Plan prepared by: Kelsey Singh

Position: GM Sport, Disability Sports Australia

Date: 04/08/2021

Prepared in consultation with: Disability Sports Northern Territory

Will be communicated to: All School Principals

Monitor and Review - Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or a significant change occurs.